

Stage Technician - Job Description

The Stage Technician is responsible to the Technical Manager and line managed by the Technical Stage Manager.

The Stage Technician is responsible for assisting the Technical Stage Manager in ensuring the smooth running of all the stage areas at the Everyman.

The principal responsibilities can be summarised as follows:

- As a member of the Stage Technical Department, providing support for all productions, whether a visiting company or an in-house production, in the Everyman main auditorium, The Studio Theatre and projects touring from the Everyman, to include:
 - the preparation of stage sets and equipment, props and stage resources
 - support for in-house stage management teams
 - working on get-ins, fit-ups, strikes and get-outs, to include assistance, when appropriate, for the Electric's department
 - working as Duty TSM, responsible for the smooth running of a performance and ensuring all companies are aware of the relevant Health and Safety and Fire procedures
 - crewing performances
 - occasional prop maintenance
 - counter weight flying and rigging (training can be given)
 - other reasonable duties as part of the wider Technical Team
- Ensuring that working areas and equipment are kept in a clean, tidy and safe condition and, in liaison with the Technical Stage Manager, the day to day maintenance of the stages and flying equipment.
- Under the direction of the Technical Stage Manager, ensuring that stage casual staff work safely, efficiently and effectively
- Assisting the Technical Stage Manager with the programme of servicing and maintenance work including the regular testing of all stage equipment as required by the theatre's licences and insurances; monitoring and ensuring appropriate Health and Safety equipment is in stock, in place and used appropriately.
- Assisting the Technical Stage Manager in the control of all stocks of necessary equipment within the department.

- To be a keyholder for the Everyman building (if the postholder is also included on the rota of staff who can be called out in the event of the alarms going off, an additional payment is made for these call-outs)
- To deputise, as requested by the Technical Stage Manager, for the Technical Stage Manager in his/her absence
- Attendance at Staff and Team meetings
- As a staff member of the Everyman, though his/her duty of care ensuring that the working environment and practices conform to Health and Safety legislation and the Everyman's Health and Safety Policy.
- To undertake such other relevant duties as may be requested from time to time by the Technical Stage Manager

Personal Specification

Essential:

- One years' professional stage experience in a middle/large-scale theatre, either producing or receiving. Experience of touring would also be an advantage
- Good working knowledge of stage systems and practices
- Knowledge and experience of working on fit-ups and get-outs
- Computer literacy
- The ability to work both in a team and on their own
- The ability to manage and supervise casual staff
- Good physical fitness and ability to lift
- The ability to work under pressure
- Initiative
- Sense of humour

Desired:

- Full, clean driving licence
- Manual Handling Training
- The ability to work at heights
- Basic working knowledge of set construction
- Knowledge and experience of counter weight flying and rigging

- Knowledge of Industry Health and Safety practices and procedures
- First Aid qualification/training

Terms and Conditions:

This is a full time post working 39 hours per week basic, it is an expectation of the post that overtime will be worked when necessary including get outs, overtime will be paid as per the UKT/BECTU agreement.

Salary circa £24k to £25.25k depending on experience (pay review pending in April) plus opportunity to earn up to approximately £35k including overtime.

This post involves evening and weekend work.

The Everyman's contract of employment fulfils the terms of the UKT/BECTU agreement.