

Head of Sound - Job Description

The Head of Sound is responsible to the Chief Electrician.

The core objective of this position is to provide support and assistance in all areas of audio within the Everyman Theatre and to provide support and assistance to the Chief Electrician in carrying out electrics duties and maintenance in both auditoria at the Everyman and throughout the building.

The principal responsibilities are as follows:

- As a member of the Electric's department, providing support for all productions, whether a visiting company or an in-house production, in the Everyman main auditorium, The Irving studio theatre and projects touring from the Everyman, to include:
 - liaising and planning show sound requirements
 - rigging, sound-checking and operating sound
 - rigging, focusing, plotting and operating lighting
 - the preparation or hiring of sound effects and resources
 - the preparation or hiring of lighting effects and stage electrics resources
 - working on get-ins, fit-ups, strikes and get-outs, to include assistance, when appropriate, with the stage department with scenery/props/costume loading, unloading, fitting up and striking
- To assist the Chief Electrician in the maintenance and servicing of the stage electrical equipment and installation, including testing and monitoring as required by the Everyman's Licences and Health and Safety Policy
- To assist the Chief Electrician in the maintenance and servicing of the building's electrical equipment and installation, including testing and monitoring as required by the Everyman's Licences and Health and Safety Policy
- To assist the Chief Electrician in ensuring that working areas and equipment are kept in a clean, tidy and safe condition
- To be a keyholder for the Everyman building (if the postholder is also included on the rota of staff who can be called out in the event of the alarms going off, an additional payment is made for these call-outs)

- If separately agreed, to undertake sound designs, for which an additional payment is made
- To deputise, as requested by the Chief Electrician, for the Chief Electrician in his/her absence
- Attendance at Staff and Team meetings
- As a staff member of the Everyman, through his/her duty of care ensuring that the working environment and practices conform to Health and Safety legislation and the Everyman's Health and Safety Policy.
- To undertake such other relevant duties as may be requested from time to time by the Chief Electrician or Technical Production Manager.

This post involves evening and weekend work.

The Everyman's contract of employment fulfils the terms of the national UK Theatre/BECTU agreement.

Head of Sound – Personal Specification

Essential Skills

- Experience with Yamaha QL5 Mixing Desk
- Experience programming and operating Qlab
- Experience with Dante audio networking
- Understanding and experience of Analogue Audio Patch Bays
- Electrical experience in professional theatre, either or both of producing or presenting. Experience of touring would also be an advantage.
- Good working knowledge of stage electrics and sound
- Working knowledge of electrical installation
- Computer literacy
- The ability to work both in a team and on their own
- The ability to manage and supervise staff
- The ability to work at heights
- The ability to work under pressure
- Initiative
- Good colour vision
- Sense of humour

Desired Skills

- Full, clean driving licence
- Experience with ETC ION lighting control systems
- Experience with d&b audio systems and R1
- Knowledge of Health and Safety practices and procedures
- Electrics qualification/training
- Ability to solder